

**Civil Menu for Attorney Users**  
***Initial Pleadings and Service (REVISED 5/19/06)***

**Complaint and Other Initiating Documents**

Amended Complaint  
Application for Stay of Execution  
Counterclaim  
Crossclaim  
Intervenor Complaint  
Third-Party Complaint

**Service of Process**

Acknowledgment of Service  
Affidavit of Service  
Certificate of Service  
Request for Waiver of Service  
Service by Publication  
Summons Returned Executed  
Summons Returned Executed as to USA  
Summons Returned Unexecuted  
Writ of Habeas Corpus ad Prosequendum Executed  
Writ of Habeas Corpus ad Prosequendum Unexecuted  
Writ of Habeas Corpus ad Testificandum Executed  
Writ of Habeas Corpus ad Testificandum Unexecuted

**Answers to Complaint**

Answer to Complaint  
Answer to Amended Complaint  
Answer to Counterclaim  
Answer to Crossclaim  
Answer to Intervenor Complaint  
Answer to Third Party Complaint  
Answer to Petition for Writ of Habeas Corpus  
Answer to Petition to Enforce IRS Summons  
Answer to Petition to Perpetuate Testimony  
Answer to Social Security Complaint

**Other Answers**

Affidavit in Opposition  
Affidavit in Support  
Amended Answer to Complaint  
Answer to Complaint (Notice of Removal)  
Answer to Writ of Garnishment  
Claim  
Objection to Report & Recommendation  
Withdrawal of Claim

**Civil Menu for Attorney Users (Continued)**  
**Motions and Related Filings (REVISED 5/19/06)**

**Motions**

Alter Judgment  
 Amend/Correct  
 Appeal In Forma Pauperis  
 Appear  
 Appear Pro Hac Vice  
 Appoint Counsel  
 Appoint Custodian  
 Appoint Expert  
 Appoint Guardian/Attorney ad Litem  
 Appoint Receiver  
 Approve Consent Judgment  
 Ascertain Status  
 Attorney Fees  
 Bifurcate  
 Bond  
 Certificate of Appealability  
 Certify Class  
 Change Venue  
 Clarify  
 Compel  
 Consolidate Cases  
 Contempt  
 Continue  
 Declaration of Mistrial  
 Declaratory Judgment  
 Default Judgment  
 Deposit Funds  
 Directed Verdict  
 Disbursement of Funds  
 Disclosure  
 Discovery  
 Dismiss  
 Dismiss Case as Frivolous  
 Dismiss/Lack of Jurisdiction  
 Dismiss/Lack of Prosecution  
 Disqualify Counsel  
 Disqualify Judge  
 Disqualify Juror  
 Enforce Judgment  
 Entry of Default  
 Expedite  
 Extension of Time to Amend  
 Extension of Time to Complete Discovery  
 Extension of Time to File Answer  
 Extension of Time to File Document  
 Extension of Time to File Response/Reply  
 File Excess Pages  
 Forfeiture of Property  
 Hearing  
 In Limine  
 Intervene  
 Issuance of Warrant in Rem  
 Joinder  
 Judgment Based on ADR Settlement  
 Judgment Debtor Exam  
 Judgment as a Matter of Law  
 Judgment of Forfeiture  
 Judgment on Partial Findings  
 Judgment on the Pleadings  
 Judgment on the Record (*SSA/ERISA Cases*)  
 Judgment under Rule 54(b)  
 Leave  
 Leave to Appeal

Leave to File Document Under Seal  
 Letters Rogatory  
 Limited Admission  
 Miscellaneous Relief  
 More Definite Statement  
 New Trial  
 Order of Sale  
 Partial Summary Judgment  
 Permanent Injunction  
 Preliminary Injunction  
 Proceed In Forma Pauperis  
 Produce  
 Protective Order  
 Quash  
 Reassign Case  
 Reconsideration  
 Recusal  
 Release of Bond Obligation  
 Release of Funds  
 Remand  
 Remand to Agency  
 Remand to Bankruptcy Court  
 Remand to State Court  
 Reopen Case  
 Return of Property  
 Review  
 Sanctions  
 Seal  
 Seal Case  
 Service by Publication  
 Set Aside  
 Set Aside Default  
 Set Aside Forfeiture  
 Set Aside Judgment  
 Set Aside Verdict  
 Settlement  
 Sever  
 Show Cause  
 Stay  
 Strike  
 Substitute Attorney  
 Substitute Party  
 Summary Judgment  
 Take Deposition  
 Taxation of Costs  
 Temporary Restraining Order  
 Unseal Case  
 Unseal Document  
 Vacate  
 Withdraw  
 Withdraw as Attorney  
 Writ  
 Writ of Garnishment  
 Writ of Habeas Corpus ad Prosequendum  
 Writ of Habeas Corpus ad Testificandum  
 Writ of Mandamus

**Responses and Replies**

Affidavit in Opposition of Motion  
 Affidavit in Support of Motion  
 Reply to Response to Motion  
 Response in Opposition to Motion  
 Response in Support of Motion  
 Response

**Civil Menu for Attorney Users (Continued)**  
**Other Filings (REVISED 5/19/06)**

**ADR Documents**

Consent to Arbitration  
Consent to Mediation  
Objection to Report of Arbitrator/Mediator  
Report of Mediation  
Request for Trial De Novo

**Discovery Documents** *(See Local Rule 9(c)(1): Pursuant to the provisions of Rule 5(d) of the Federal Rules of Civil Procedure, depositions, interrogatories, requests for documents, requests for admissions, and answers and responses thereto shall not be filed with the Clerk's office, except in support of or in opposition to a motion or by order of the Court.)*

Answers to Interrogatories  
Deposition  
Discovery Dispute Statement  
Interrogatories Propounded  
Notice to take Deposition  
Request for Admissions  
Request for Production of Documents  
Response to Discovery Request

**Notices**

Certificate of Counsel  
Notice (Other)  
Notice of Acceptance of Offer of Judgment  
Notice of Appearance  
Notice of Application for Writ  
Notice of Change of Address  
Notice of Consent of the Parties  
Notice of Filing  
Notice of Lis Pendens  
Notice of Removal  
Notice of Settlement  
Notice of Voluntary Dismissal

**Trial Documents**

Agreement for Jury Verdict  
Exhibit List  
Proposed Findings of Fact  
Proposed Jury Instructions  
Proposed Voir Dire  
Trial Brief  
Witness List

**Appeal Documents**

Appeal Transcript Request  
Appeal of Magistrate Judge's Decision to District Court  
Appellant's Brief  
Appellant's Reply Brief  
Appellee's Brief  
Designation of Record on Appeal  
Notice of Appeal  
Notice of Cross Appeal  
Notice of Interlocutory Appeal  
Subsequent Notice of Appeal

**Other Documents**

Additional Attachments to Main Document  
Affidavit  
Amended Document (NOT motion)  
Amicus Curiae Appearance  
Appendix  
Application for Writ  
Bill of Costs  
Brief (non-appeal)  
Certificate  
Certificate of Good Standing  
Consent to Magistrate Judge Disposition on Motion  
Corporate Disclosure Statement  
Declaration  
Financial Affidavit  
Financial Affidavit CJA23  
Interpleader  
Jury Demand  
Letter  
Memorandum in Support  
Objections  
Objections to Answer to Writ  
Pretrial Memorandum  
(\* General Proposed Orders-See below)  
Proposed Case Management Order  
Proposed Order of Dismissal  
Proposed Pretrial Order  
Redacted Document  
Redaction Index  
Reply  
Report of Rule 26(f) Planning Meeting  
Response (Non-Motion)  
Response  
Response to Order to Show Cause  
Satisfaction of Judgment  
Sealed Document (*docket Motion for Leave to File Document under Seal in conjunction with this event, unless otherwise ordered by the Court*)  
Settlement Agreement  
Statement  
Status Report  
Stipulation  
Stipulation of Dismissal  
Subpoena  
Suggestion of Bankruptcy  
Suggestion of Death  
Supplement  
Transcript Request

\*Pursuant to Administrative Order No. 167 on Electronic Case Filing Practices and Procedures, Section 5.08, Proposed Orders should be included as an attachment to an electronically filed motion or other request for relief. If the Court orders that counsel submit a proposed order, it should be submitted as an attachment to a Notice of Filing.